

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING MINUTES

Thursday, September 20, 2012 @ 7 PM
Conference Room – C117

FUTURE MEETINGS	
October 25, 2012	Board Meeting – 7 pm
November 15, 2012	Board Meeting – 7 pm

Meeting called to order at 8:30 pm by Board President Parmenter.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT:

Tom Parmenter, President	X
Marcus Dean, Vice-President	X
Paul Cronk, District Clerk	X
Faith Roeske	X
Sara Hatch	X

ADMINISTRATION PRESENT:

Ravo Root, Superintendent	X
Kyle Faulkner, High School Principal	X
Wendy Butler, Pre K–4 Principal/Curriculum Director	X
Thomas Ricketts, Business Manager	X
William Kelley, Guidance Counselor	_____

1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE

2. PROGRAMS/PRESENTATIONS

At 7:00 pm, prior to the opening of the regular meeting, a ceremony was held in the small gym to honor and remember past Supervising Principal Andrew Haynes. A slide show was presented with many historical pictures of the school building as well as pictures of many senior class trips to Washington, DC that Mr. Haynes participated in. Memories were shared and a plaque, provided by the Town of Hume Museum and The History Club, was unveiled. It will be hung inside the main entry to Fillmore Central.

3. DISCUSSION/WORK SESSION

3.1 Superintendent’s Report

- Sidewalk/Trees – Mr. Root reported on the installation of new sidewalk sections along with some new trees on the school grounds.
- DASA Training & Concussion Management Team – Athletic Dir. Jon Beardsley and School Doctor Douglas Mayhle, MD met with school staff to review the new DASA and Concussion Management policies.
- DOT Bus Inspection Report – Mr. Root reported that nearly 100 % of the bus fleet met necessary standards during a recent inspection. One bus did not the meet minimum standards required for student transportation and was sent to auction.
- Gym Bleachers – It has been noted that the bleachers in the big gym are damaging the gym floor when retracted due to a bent frame piece. An assessment will be made on possible repair and information will be forwarded to the Board for discussion and action.
- Grant funds in the amount of \$8,888 have been awarded to Fillmore School District from the New York State Senate and Senator Catharine Young. These funds are to be used toward implementing the Dignity for All Students Act (DASA). These funds will support the

"Safe School Ambassador" program. This program trains student leaders to deter bullying and might possibly begin in November 2012.

- Sports Field Maintenance – There has been an increase of bee encounters on the athletic fields. An increase of clover growing on the fields has increased the population of bees which has become problematic. The clover also pushes out the quality grass which creates a premium surface. There was discussion about various methods of decreasing the growth of the clover on all fields. Since there are restrictions on usage of herbicides, alternate methods were also discussed. Grounds maintenance staff will attend a seminar highlighting sports field management. Further information will be gathered before an action plan is approved.
- Mr. Root discussed progress on his entry plan and continues to look at every opportunity to increase his knowledge and understanding of the FCS community.

3.2 Other Administrators' Reports

- K-4 Principal Wendy Butler reported on progress of the anti-bullying program. The program has been developed as an anonymous, on-line reporting system so that anyone who observes an incidence of bullying can report it. The goal is to create a bully free school. The program also initiates a monthly character trait and encourages teachers and students to focus on different parts of that trait each week.
- Mrs. Butler reported that she has scheduled the "Safe Child Program" on October 15. This program, co-sponsored by the Allegany County Sheriffs Office and the ACCORD Corp. offers basic information gathering of children. This information is then kept in a database which can be accessed should the child ever become missing.
- Grade 5-12 Principal Kyle Faulkner reported on progress on High School DASA training and thanked School Psychologist Deb Woltag for her help in accomplishing the required for all staff.
- Mr. Faulkner reported that a group of students has expressed interest in reviving the school newspaper, "Fillmore Space", which will include school news and sports information.
- Mr. Faulkner reported that everyone has enjoyed Spirit Week, which will culminate in a pep rally on Friday afternoon and a grades 7-12 Homecoming dance Friday night. There will also be a full slate of athletic competitions on Saturday with the Senior Class selling more than 750 chicken BBQ dinners as a fund raiser.

4. **BUSINESS/FINANCE:**

4.1 Business Administrator's Report

- Bus Radios – Business manager Tom Ricketts reported on information he received that will require many of the bus radios to be replaced. This is due to FCC regulations on which frequencies school buses can use for communication. There are currently 2 radios that can be programmed to accept the new frequency range, but many of the older radios do not have that feature. Further investigation will occur to get exact financial quotes on purchase of these radios. It is believed that Transportation staff are able to install the radios rather than having to contract that out to a vendor.
- Mr. Ricketts reviewed the monthly cash flow report through August 31 and the August Treasurers reports.
- Mr. Ricketts reported that the new tax collector has been doing a great job with no reports of problems.
- Training is scheduled for business office staff with the new APPR standards for personnel module. Training has also been scheduled for the Claims Auditor, Deputy Claims Auditor, and Extra Curricular club treasurers.

4.2 A motion was made by Dean, seconded by Hatch to approve the Treasurer's Report for the month of August and to grant the authority to pay the necessary September bills with the Treasurer's Report to be presented at the October Board of Education meeting.

5 Ayes 0 Nays Motion Carried

5. **OTHER ITEMS - NONE**

6. CONSENT VOTE:

6.1 A motion was made by Hatch, seconded by Roeske to approve the minutes of the August 21, 2012 Board of Education meeting.

5 Ayes 0 Nays Motion Carried

7. OLD BUSINESS - NONE

8. NEW BUSINESS

- The date of the next regular meeting was changed to October 25, 2012 at 7:00 pm.

8.1 In accordance with Policy 1410, a motion was made by Cronk, seconded by Dean to approve the second reading and adoption of DASA Policies #3410, 7550 & 8242 – Dignity for All Students Act.

5 Ayes 0 Nays Motion Carried

8.2 In accordance with Policy 1410, a motion was made by Hatch, seconded by Roeske to approve the second reading and adoption of Policy #7522 – Concussion Management and Awareness.

5 Ayes 0 Nays Motion Carried

8.3 A motion was made by Roeske, seconded by Hatch to approve the list of District items to be declared as surplus and disposed of in accordance with District Policy.

5 Ayes 0 Nays Motion Carried

8.4 A motion was made by Dean, seconded by Hatch to accept the Business Associate Agreement between Rochester Primary Care Network and Fillmore Central School District. The agreement terminates on June 30, 2013.

5 Ayes 0 Nays Motion Carried

9. PERSONNEL

9.1 A motion was made by Roeske, seconded by Hatch to approve the assignment of BOCES employee Erin Thomas as the CSE Chairperson.

5 Ayes 0 Nays Motion Carried

9.2 A motion was made by Cronk, seconded by Dean to accept the resignation of Randy Crouch as JV Boys Basketball Coach for 2012-2013

5 Ayes 0 Nays Motion Carried

9.3 A motion was made by Dean, seconded by Hatch to approve the appointment of Matthew Beardsley as JV Boys Basketball coach for 2012-2013, at a salary of \$4,893.00

5 Ayes 0 Nays Motion Carried

9.4 A motion was made by Cronk, seconded by Dean to appoint Jennifer Zalar as substitute teacher with the degrees and certifications listed below.

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Jennifer Zalar	Bachelor	Elementary Education and Special Education	Grades 1-6 Grades 1-6 Sp Ed	All

Individual listed is fingerprinted and has full clearance for employment.

5 Ayes 0 Nays Motion Carried

10. CSE/CPSE RECOMMENDATIONS

10.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from August 22, 2012 to September 19, 2012, a motion was made by Hatch, seconded by Roeske to hereby approve said recommendations.

5 Ayes 0 Nays Motion Carried

11. EXECUTIVE SESSION

11.1 A motion was made by Roeske, seconded by Hatch for the board to enter into Executive Session for the purposes of discussing personnel and legal matters at 9:55 pm.

5 Ayes 0 Nays Motion Carried

11.2 A motion was made by Hatch, seconded by Dean for the board to move out of Executive Session and resume regular meeting at 11:02 pm.

5 Ayes 0 Nays Motion Carried

12. ADJOURNMENT

A motion was made by Roeske, seconded by Hatch to adjourn the meeting at 11:03 pm.

5 Ayes 0 Nays Motion Carried

13. IMPORTANT DATES/INFORMATION

- ◆ **Homecoming – September 21st & 22nd**
- ◆ **Staff Development Day – September 24th – No students**

Respectfully Submitted,

Paul Cronk, District Clerk
Fillmore Central School