

FCS PTO MEETING MINUTES

Project: April 2016 Meeting	Meeting Date: April 14, 2016
Facilitator: Laura Habecker	Place/Room: FCS Media Center

Those in attendance: Laura Sisson, Laura Habecker, Becki Buck, Dr. Butler, Deb Hint, Charlene Currie, Alicia McGeorge, Barbara Stanton, Cassandra Hennard

Meeting opened at 3:40 pm

Welcome: Laura Habecker

- Introductions were made.
- Reviewed Officer's Positions to be filled.
- Previously accepted nominations were reviewed and new nominations were taken:
 - Laura Habecker for President
 - Becki Buck for Vice President
 - Nominations: Kim Cockle and Deb Hint for Co-Secretaries
 - Quorum achieved.
 - No contested positions; no ballot needed
- Election of Officers: Dr. Butler
 - **President- Laura Habecker**
 - **Vice President- Becki Buck**
 - **Secretary- Kim Cockle and Deb Hint**
 - Election of new officers was approved by unanimous vote.

Creation of Committees for the rest of the 2015-2016 school year.

- **Class of 2016 Parent Support**
 - May/June commitment for this year.
 - Deb Hint will talk to Karry Beardsley and Tom Parks, this year's advisors and will find out for sure who the advisors are for next year.
 - Full-year commitment in the future.
 - Mentor senior parents in all of the activities that must be planned.
- **Teacher/Staff Appreciation Week**
 - Week is May 2-6, Official day is May 3
 - Do a little something special for each day to say thank you for all you do.
 - **Committee- Charlene Currie, Laura Sisson and Cassie Hennard**
 - Give every employee at small bag of Hershey's Hugs and Kisses with a tag that says thank you
 - Provide a dessert "buffet" in the teachers' lounge

- **Charlene Currie** offered a chocolate fountain.
 - Committee will contact people and collect supplies in district office.
- Administration will be doing something one day for teachers
- For ALL teachers and staff (Laura has a starter list to help)

➤ **Book Fair Staffing**

- Will be held in June (see Eileen Anderson for dates)
- **Cassie Hennard** will work with Eileen to see what hours she needs staffing and create a sign up list with priority hours marked.
- We can use school communications to help advertise the needs (web site, take home fliers especially)
- Bring needs to May PTO meeting and we will help fill in the holes.

Administration (Dr. Butler)

- Dr. Butler will monitor PTO site on school webpage.

Open Floor:

➤ **Upcoming Meetings:**

- **May 12 @ 6:30 pm**
- **June 9 @ 3:30 pm**

- Yanely will be asked to provide childcare at 3:30 pm meetings.

➤ **Volunteer Organization**

- FCS used to have a School Volunteer Committee.
- Volunteers are needed for: Field Day, Kinderfair, craft support, reading with students; etc.

- Discussed the need to advertise our organization: Post Office, Credit Union, 3 Bums, China Star, DeRock's Riverside Restaurant, Subway, Community Bank, Public Library, Shop 'n Save, Houghton College, Houghton Wesleyan Community Room, etc.

The meeting was adjourned at 4:15 pm

Minutes respectfully submitted by Deb Hint